



**Governor Impact Statement 2018/19**  
**Buglawton Primary School**

The Government requires all governing bodies to focus their work around three strategic functions as outlined in the Department for Education's Governors Handbook as;

- Ensuring clarity of vision, ethos and strategic direction
- Holding the Headteacher to account for the educational performance of the school and it's pupils
- Overseeing the financial performance of the school and making sure it's money is well spent

**Governance Arrangements**

The Governing Body of Buglawton Primary School is constituted of;

- 1 Staff Governor: Mrs S Murray
- 6 Co-Opted Governors: Mr G Hayes, Mrs N Catterall, Mrs M Bidgood, Mr A Anderson, Mrs S Balfour and one vacant position
- 3 Elected Parent Governors: Mrs A Barnett, Mrs S Sands and Mr N Banks
- 1 Local Authority Governor: Mr J Whitelock
- The Headteacher is also an ex-officio member of the Governing Body with full voting rights
- The Deputy Headteacher has been appointed as an Associate Member of the Governing Body with voting rights at committee

Co-opted Governors are those appointed by the Governing Body and are typically people who, in the opinion of the Governors, have the necessary skills and experience to contribute to the effective governance and strategic leadership of the school. At Buglawton Primary School, two of our co-opted governors are also parents and one co-opted governor is also a member of staff.

The Governing Body currently has one vacancy for a co-opted governor position.

Further information regarding Governors can be found under the "Governors" section of the school website.

During the course of the 18/19 Academic Year, the Full Governing Body has met termly. Governance at Buglawton is structured in the form of two main committees with an additional committee which meets once annually to review and approve the performance of the Headteacher and Staff;

- Teaching and Learning Committee; focussing upon the curriculum, outcomes and performance, subject leadership, governor links, training and development, PE Sports Grant and Pupil Premium
- Leadership and Management Committee; focussing upon financial affairs, human resources, health and safety, premises, safeguarding and GDPR
- Headteachers Performance Management and Pay Committee; focussing upon the the performance, outcomes and pay awards for staff and the Headteacher

All committees undertake regular reviews of school policy. Any statutory policies can be found on the school website.

Any other committees related to matters of staffing or pupil discipline are constituted if and when the need may arise.

The Governing Body is supporting in exercising their duties by a professional clerk, commissioned through Cheshire East Council. During the course of this academic year, the Governing Body has been supported by Mrs J Gough and Mrs R Sidebotham.

### **Governor Attendance**

Governors at Buglawton Primary School have an excellent attendance record, and throughout the course of the year we have never been in a position where we have needed to cancel at meeting because it was not quorate.

Information on individual governors attendance is published under the “Governors” section of the school website.

### **Key Highlights 2018/19**

As would be expected, all governors and committees have played an active role in reviewing and agreeing school policies in line with the policy review schedule and reviewing the termly report provided by the Director of Children’s Services on behalf of the Local Authority.

Further information regarding the activity of the Governing Body and it’s committees can be found through the Part 1 Minutes which are published on the school website.

### **Full Governing Body**

- led the appointment process for a new Headteacher and Deputy Headteacher for the forthcoming academic year
- held school leaders to account for progress and performance in relation to the School Development Plan
- undertaken a skills audit to recognise areas of respective strength and weakness and developed a training schedule to counteract these accordingly
- taken an active role as link governors in monitoring other major and additional focus areas of the school alongside subject leaders
- received the Annual Section 175 Safeguarding Audit and associated Action Plan

### **Teaching and Learning**

- held focus sessions on key curriculum areas of Maths, Literacy and Science

- received impact reports in relation to interventions provided for disadvantaged learners and the PE Sports Grant
- received particular updates in relation to children who are registered as Special Educational Needs or Disabilities (SEND)
- received termly updates on data and assessment tracking across the school
- considered how the school embeds British Values across the curriculum and other aspects of school life
- reviewed particular aspects of the School Development Plan and progress towards achieving this
- met with the School Council to engage with children and gain their views regarding the school

### **Leadership and Management**

- completing the Schools Financial Value Standard
- reviewing the overall school budget and specific funding streams regarding Pupil Premium and the PE Sports Grant
- receiving the school fund annual audit statement and schools benchmarking data
- receiving and reviewing information in relation to Health, Safety and Buildings Compliance visits
- being part of the recruitment for personnel changes and overseeing the staffing structure
- evaluating information regarding educational visits and their approval
- reviewing the financial performance of extended services such as the Pre School, Before and After School Clubs
- monitoring the school website to ensure compliance with expected publication standards
- receiving and reviewing a building and facilities plan
- receiving and updating the Manual of Internal Financial Procedures
- undertaking a Local Authority Audit and associated action plan

### **Forward Plans for Governors 2019/20**

- Continue to undertake all statutory duties
- Embed new school leadership and staff
- Consider changes from the revised OFSTED Inspection Framework
- Continue to investigate opportunities for collaboration e.g. Multi Academy Trust
- Strengthen the presence of the Governing Body to stakeholders and gather their views
- Holding the Headteacher to account for the School Development Plan and Performance
- Continue to ensure that the school continues its robust approach to financial management; demonstrating a sustainable future for future years

### **Getting in touch with The Governing Body:**

Stakeholder engagement is important to the Governing Body. In the first instance, you are advised to contact Mr George Hayes, Chair of Governors, via the school office.

June 2019