



Minutes: Parent Council			
Date:	Friday 7 th February 2025	Start Time	9am
Location:	Buglawton Primary School	End Time	10am
In Attendance			
Staff	Alison Kennerley		
Reception	Rowan McLeod		
Year 1	Lauren Bell		
Year 2	Sarah Dale		
Year 3			
Year 4			
Year 5	Rose Sudnik		
Year 6			

Raised by	Agenda Item & Discussion	Comments/Action	Lead
AK	Welcome Introductions & apologies	Apologies were received from Sarah Harris (Y3), Amy Jervis (Y4) & Emma Gardner (Y6).	
AK	Actions from last meeting	There were no outstanding actions from the last meeting.	
Y2	Busy Bee Passport entries	Some parents have expressed concern that the frequency of posts related to Busy Bee Passports are making it difficult to find important announcements and messages from the teacher. LB to look into an alternative method for parents to share passport entries, such as a dedicated section within Google Classroom.	LB
AK	Meet the Teacher events	The recent Meet the Teacher events were discussed as staff have noticed very low attendance. Concerns were raised about whether these formal presentations are an effective use of teachers' time, given the low turnout. While the Council agreed that it is useful for parents to receive information about the upcoming term, alternative options were explored such as holding a single drop-in session straight after school, which allows parents of multiple children to visit different classrooms more easily than with individual presentations. The Council agreed to gather further parent feedback via a School Spider survey.	AK/LB

AK	Termly Reports	AK shared the new End of Term Progress Sheet that she has created following feedback from the last Parent Council meeting. Teachers will complete these around the end of the autumn and spring terms, with the full end of year report being provided at the end of the summer term as usual. The progress sheets will communicate children's current working level in reading, writing and maths. Parents can then make an appointment with the teacher if they wish to discuss the information further. These progress sheets are intended to compliment the parents' evenings held in the autumn and spring terms, as well as the annual report, and aim to provide parents with regular updates and reassurance regarding their child's progress. It was noted that these updates would not contain any surprises, as teachers will always communicate directly with parents about any concerns as they arise.	
AK	Home Reading Books	AK asked for thoughts from the Council regarding the new home reading books recently purchased by the school. The feedback was very positive, with parents sharing that their children are more engaged and excited about reading at home.	
AK	AOB	The Council had a discussion around extra-curricular clubs. It was noted that there are many clubs on a Tuesday, and that the majority of clubs are only for KS2 children. AK suggested that next time the club schedule could be more spread out and have an offering that includes all year groups fairly. Parents have acknowledged that there is a wide range of activities on offer and expressed their gratitude to the teachers who give up their free time to run the clubs, which are offered free of charge to parents.	AK to discuss with AR